

General Instructions: Please complete all fields below. Documents can be attached if the space provided is insufficient.

Direct questions to PENNVEST for assistance at RA-PVCWPP@pa.gov

PROGRAM CONTACTS	
Project ID Number	<p>If you haven't done so already, please contact PENNVEST at RA-PVCWPP@pa.gov to obtain a project number. This number will be required on all subsequent documents and must be obtained to continue.</p>
Project Name	
Legal Name	<p>Enter the complete name of the entity (individual, partnership, or corporation) as it appears on your federal tax forms.</p>
Address	<p>The physical address where the project/practices will be used or implemented.</p>
Contact Name	<p>Enter the name of the person who will be able to answer questions related to the submitted documents. This person must be an employee of the Legal Entity.</p>
Phone #	<p>Enter the telephone number including area code and extension of the applicant contact person.</p>
Email Address	<p>Enter the email address of the contact person who will be able to answer questions related to the submitted documents. This person must be an employee of the Legal Entity.</p>

PROGRAM QUALIFICATIONS

(Documents can be attached if the space provided is insufficient)

Project Description

Include in this section:

1. A description of the project(s) and practices to be used or implemented to achieve the proposed nutrient or sediment reduction.
2. An estimate of the amount of reduction in pounds per year for each of the expected contracts.
3. A description of the basis used to determine the estimates provided.

SAMPLE

Location and Ownership

Include in this section:

1. A description of the location(s) where the project(s) will be implemented.
2. The physical address and latitude/longitude of the project(s) or practice(s).
3. Describe the property ownership of location(s) of each parcel of land or facility that will be used in the implementation of the project(s) or practice(s).
4. Detail any written agreement with the owner(s) of each parcel of land or facility that will be used in the implementation of the project(s) or practice(s).
5. Provide executed copies of any written agreements with the owner(s).

SAMPLE

Practice Quantification

Include in this section:

1. A description of measures to be used to quantify the amounts of nutrient or sediment reduction(s) from the proposed project(s) or practice(s).
2. An approved verification plan to verify the reduction annually in accordance with the applicable water year, as defined by DEP under Pennsylvania's BMP Verification Program.
3. Evidence of DEP's approval of the proposed verification plan.

SAMPLE

Expected Life

Provide a description of the expected life of each reduction that will be achieved from the proposed project(s) or practice(s).

SAMPLE

Watershed Impact

Provide detailed information regarding the extent the project impacts: a locally impaired watershed (as defined under Act 54 of 2022, July 11, 2022, P.L. 40, No. 54), a Tier 1 Chesapeake Bay County, or small farms (as defined under Act 54 of 2022, July 11, 2022, P.L. 40, No. 54).

SAMPLE

Applicant Qualifications

Provide a detailed statement of the Applicant's qualification, experience, and resources, and any additional information relevant to your application.

SAMPLE

Community and Environmental Benefits

Provide any additional information regarding further community and environmental benefits the proposed Best Practice(s) will offer including, but not limited to:

1. Flood mitigation.
2. Toxic substance exposure reduction.
3. Climate change impacts.

SAMPLE

PROGRAM FUNDING

(Reminder that documents can be attached if the space provided is insufficient)

Suggested Payment Schedule

Provide a suggested payment schedule upon delivery of verified reductions.

SAMPLE

Applicant's Surety and Financial Assurances

A statement of the qualified bidder's proposed surety and other financial assurances.

SAMPLE

COST PER POUND - Cost Breakdown

A detailed breakdown of the cost per pound of nutrient reduction or sediment to be removed by the Best Management Practice. This cost breakdown shall demonstrate the cost per pound of nitrogen, phosphorous, and sediment, as applicable.

What is the cost of the Project?	
How many pounds of nitrogen Reduction will result?	
Price per pound of Nitrogen Reduction	
How many pounds of Phosphorus Reduction will be associated with the Project producing the Nitrogen Reduction above?	Pounds of phosphorus reduction
How many pounds of Sediment Reduction will be associated with the Project producing the Nitrogen Reduction above?	Pounds of sediment reductions

Use the space below to add any comments or clarification for the Cost Breakdown

UPLOAD DOCUMENTS

	<p style="text-align: center;">Please upload the following documents:</p> <ul style="list-style-type: none"> Iran Free Procurement Certification. Worker Protection. Document Workflow Utilization Certification. Lobbying Certification. Verification Plan and DEP's approval. Include any additional supporting documentation that you deem appropriate for review of your application.
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SIGNATURE

I certify to the following:

YES	The information submitted in this application is true and correct to the best of my knowledge.
YES	The person or entity submitting this application has not appeared, and does not currently appear, on the Debarment and Suspension List maintained by the Pennsylvania Department of General Services.
YES	The person or entity submitting this application has not, as of the date of this application, defaulted on a loan or funding agreement administered by the Pennsylvania Infrastructure Investment Authority (PENNVEST), or any agreement with a Commonwealth agency.
YES	The person or entity submitting this application does not have a history of notice of violation of the Act of June 22, 1937 (P.L. 1987, No. 394), known as the Clean Streams Law, or notice of violation of regulations of the Pennsylvania Department of Environmental Protection (DEP), including but not limited to, any unresolved violations or current Consent Orders or Agreements, Administrative Orders or Field Order.
YES	The project or practices to be used or implemented to achieve the proposed nutrient or sediment reductions have not been funded by local, state or federal public funding sources, except as otherwise disclosed to PENNVEST in this application. The applicant shall include in such disclosure the portion of the project or practices that was funded by local, state or federal public funding sources and the portion of the project or practices that was funded by other sources.
YES	The proposed nutrient or sediment reductions have not been sold or traded as part of the DEP's Nutrient Trading Program, and the person or entity submitting this application understands that nutrient reductions purchased by PENNVEST under the Clean Water Procurement Program shall not be eligible for DEP's Nutrient Trading Program.
YES	I understand that any false statements or information contained in this application may result in the denial of my application or the termination of any contract entered into with PENNVEST for the purchase of nutrient or sediment reductions.
Signature	
Date	

Pennsylvania Infrastructure Investment Authority
 333 Market Street 18th Floor Harrisburg, PA 17101-2210
 1-877-787-8137 (Toll Free)