

PENNVEST PLANNING CONSULTATION CHECKLIST

This Planning Consultation Checklist is intended to provide you with a list of agenda items that will be discussed with the Department of Environmental Protection staff during the planning consultation meeting. This also serves to assist you in assembling all the appropriate information relative to your proposed project. No documents are required for the planning consultation.

Following the consultation, the Department's staff will prepare a Planning Consultation and Pre-feasibility Assessment Report, which will be sent to you.

The following items should be discussed at the planning consultation:

- _____ General information including funding limits, eligible costs, criteria for obtaining financial assistance and financial assistance priorities.
- _____ Instructions for Applicants and application contents, including the filing deadline.
- _____ The existing conditions and identification of problems in the affected area and neighboring communities.
- _____ Projected system use for the project area. Are there meters and/or fire hydrants existing and/or proposed? Who are the major commercial/industrial/institutional water users?
- _____ Pre-feasibility assessment to identify and screen alternative solutions.
- _____ Other technical information required for the recommended project.
 - _____ Planning and feasibility requirements.
 - _____ Detailed plans and specifications or construction documents (Note: Steel products certificate).
 - _____ Copies of all necessary water allocation (Note: coordination with the Water Supply and Community Health required) and stream discharge permits.
 - _____ Copies of applications for the public water supply permit and other DEP permits.
- _____ Project implementation schedule.
- _____ Coordination with the Bureau of Dams and Waterways Management (if dam project).
- _____ Expedited PUC approval of rate relief (if applicable).
- _____ Alternative funding sources.
- _____ Coordination with local, county and regional planning agencies.